

PARSHALL SCHOOL DISTRICT #3
Regular School Board Meeting
July 14, 2020

A Regular Meeting of the Parshall School Board was held on Tuesday, July 14 2020 in the Conference Room at the H.S. The meeting was called to order at 5:35 p.m. by Pres. M. Hoff. Board members present were: J. Clauson J. Jacobi, M. Hoff.

A motion was made by Clauson; seconded by Jarski to approve agenda.
All in Favor

New Board members were introduced – Sadie Young Bird and Kathy Onstad.

Roll Call:
Young Bird; Jarski; Onstad; Clauson; Hoff

Nominations for President: Michelle Hoff
Motion made by Clauson; seconded by Jarski to elect Michelle Hoff as President.
All in Favor.

Nominations for Vice President: Jacobi Jarski
Motion made by Young Bird; seconded by Clauson to elect Jacobi Jarski as Vice President.
All in Favor.

Motion made by Jarski; seconded by Young Bird to Approve Mountrail County Record as Official Newspaper.
All in Favor.

Motion made by Clauson; seconded by Jarski to Approve Cornerstone Bank as Official Depository.
All in Favor.

Motion made by Jarski; seconded by Young Bird to Approve Business Manager and Superintendent as LEA Officials.
All in Favor.

Motion made by Clauson; seconded by Jarski to Approve Superintendent as Executor of all Federal programs and Food Service.
All in Favor.

Motion made by Jarski; seconded by Clauson to Approve monthly meetings to be held the second Tuesday of every month at 5:30pm.
All in Favor.

Motion made by Onstad; seconded by Jarski to Approve Consent Agenda with the addition of payroll items.
Roll:

Clauson – Aye
Onstad – Aye
Young Bird – Aye
Jarski – Aye
Hoff – Aye
MCU

Superintendent Report:

Track and Field is coming along. Logo is down. Pictures have been put on Facebook. Looks very nice. Will have a meet and greet with parents, staff and new teachers on August 20. PD with instructors from PhabLab will be here August 3rd and 4th. Teachers will receive a stipend of \$125.00 per day and 1 college credit from Minot State.

PD for DNA Math – August 13th and 14th. Defensive driving will be split in to 2 sessions. Bus drivers – August 17th and activity drivers August 26th.

We will be using Google classroom training August 19. We will be using Google Class Room for the school year.

New Town is inquiring if Parshall wants to co-op with them for Speech.

Elementary Principal:

Lunch at Elementary will be divided in to 2 groups. The gym will be used as the cafeteria for more room. The playground will be divided into 3 areas.

There will be 2 platforms: Google Classrooms and Zoom.

Classroom environment is biggest issues right now. We have collaborative desks. We have ordered dividers to separate students from one another and can have 3 to a table. Teachers can create learning pods within the classroom.

Have hired all teachers.

Library is almost done. Custodians have done a really good job.

No Old Business:

New Business:

Motion was made by Jarski; seconded by Young Bird to Amend Board Policy DBA and Approve 1st Reading for the following policies:

- i. AAC ~ Nondiscrimination & Anti-Harassment
- ii. DBAA ~ Recruitment, Hiring, & Background Checks
- iii. DDEA ~ Jury & Witness Duty
- iv. DEAA ~ Drug & Alcohol Free Workplace
- v. DEBA ~ Confidentiality
- vi. DGAA ~ Teacher Grievance

Roll:

Onstad – Aye
Jarski – Aye
Clauson – Aye
Young Bird – Aye
Hoff – Aye
MCU

Motion was made by Clauson; seconded by Jarski to Approve 1st Reading of Student handbook.

Roll:

Young Bird – Aye

Jarski – Aye

Onstad – Aye

Clauson – Aye

Hoff – Aye

MCU

Motion was made by Young Bird; seconded by Jarski to Approve 1st Reading of Teacher Handbook.

Roll:

Clauson – Aye

Young Bird – Aye

Onstad – Aye

Jarski – Aye

Hoff – Aye

MCU

Motion was made by Clauson; seconded by Jarski to Approve 1st Reading of Employee Handbook.

Roll:

Jarski – Aye

Young Bird – Aye

Clauson – Aye

Onstad – Aye

Hoff – Aye

MCU

There will be a webinar on Boardbook Premier on July 23.

Discussion on payroll items.

Some employees were not paid on regular payday. Was explained that Cornerstone Bank did not pay employees direct deposits to people that had accounts with them, but did pay employees at different institutions. Bank was notified and in their investigation, could not find any determination of why that happened. Employees were paid 2 days later, which included Superintendent and Business Manager. Any late fees that were incurred were paid by Cornerstone.

An overpayment was made to Summer School teachers. Business manager was not made aware of this at the time. Teachers addressed this with High School Principal and High School Principal went to Board President who brought it up at Board meeting. Teacher did call Business Manager after addressing High School Principal. The matter resolved. Business Manager brought up following chain of command.

Direct deposit for Elementary Principal did not go through. Business Manager came in and processed a paper check for him and hand delivered the check forty miles away, so he could be paid on payday.

Board President wants only Business Manager to input payroll hours.

Motion made by Jarski; seconded by Young Bird to Approve the Hire of Anna Perhach as an Elementary

Teacher.

Roll:

Clauson – Aye

Young Bird – Aye

Onstad – Aye

Jarski – Aye

Hoff – Aye

MCU

Motion was made by Young Bird; seconded by Jarski to set date and time of next meeting to August 11, at 5:30pm in HS Conference Room.

All in Favor

Clauson made motion to adjourn.

All in Favor

Meeting adjourned at 9:41pm

Michelle Hoff, President

Joani Tucker, Business Manager